

Carmarthenshire County Council

Bring Your Own Device (BYOD) Scheme Usage Terms & Conditions

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Author: John M Williams

Carmarthenshire County Council BYOD Scheme

Terms & Conditions

All users of this scheme must familiarise themselves with the BYOD policy. Before using your personal device in this scheme, you will accept the following T&C:

- All users of this service will make themselves fully aware of and adhere to the Council's information security policies that are currently in place to ensure safe access to corporate data and applications at all times.
- A mobile management application will be installed on your personal device to ensure encryption and a device password/pin or biometrics (fingerprint) is configured, and to manage all corporate data and applications. Personal information on the device will not be managed.
- You will keep your password / passcode secret and not allow anybody else to access the device. This could potentially disclose Council information.
- Should you lose or have your personal device stolen, you will report it to the ICT Helpdesk or Careline (OOH) immediately. This will allow us to remove the applications remotely. It is your responsibility to report any theft to the appropriate authorities.
- The service is provided "as is" - Your device may or may not be able to support BYOD, should your device not be compatible, we will not provide additional support to enable your device to access this scheme.
- In the unlikely event that your personal data or applications on your device are corrupted or lost, the Council will not be held responsible or liable for any damages or compensation.
- You accept that the Council offers no support or maintenance for your personal device and it is your responsibility to maintain and repair it as and when required.
- You understand that by enrolling in the Council's BYOD scheme, allowing you access to corporate applications and data from your personal device, that security restrictions will be enforced to ensure encryption is enabled and a minimum of a 6-digit PIN or biometrics (fingerprint) is set to unlock the device.
- You accept that the Council will not be liable for any charges relating to the handset hardware, tariff, insurance, call or data charges incurred when using the BYOD scheme on your personal device.
- You understand and accept that no 'apps' or cloud-based services outside of the corporately provided ones will be used to transmit or store Council data. This includes, but is not limited to, Apple iCloud, GoogleDrive, DropBox, Personal OneDrive accounts, Facebook, WhatsApp, Instagram, SnapChat, Twitter or any other unauthorised social media platform.

Failure to adhere to the above will result in immediate withdrawal of the service and could result in disciplinary action being taken.